

TOWN OF MULGA, ALABAMA 2019 BUSINESS LICENSE APPLICATION

Complete and Mail/Fax/Email To:
TOWN OF MULGA, ALABAMA Business License Dept. PO BOX 549 MULGA, AL 35118 townofmulga@aol.com (205) 781-0645 Fax (205) 781-0154

(CONFIDENTIAL)

Please Print or Type
SEE REVERSE SIDE FOR
INSTRUCTIONS AND FURTHER INFORMATION

Application Type:

New _____ Renew _____ Owner Change _____
 Name Change _____ Location Change _____

<u>Applicant Complete This Box</u>	
FEIN _____	
ST of ALA TAX # _____	
FORM OF OWNERSHIP (Check One)	
Sole Prop. _____	Partnership _____
Corp. _____	Prof Assoc _____
LLC _____	Other _____

BUSINESS ENTITY INFORMATION

Legal Business Name: _____

Trade Name: (If different from above) _____

Business Activities: (Brief description, i.e., retail clothing sales, wholesale food sales, rental of industrial equipment, computer consulting, etc.)

Physical Address: _____

(Street) (City) (State) (Zip)

Mailing Address: _____

(Street) (City) (State) (Zip)

Telephone: _____

(Business) (Fax) (Home Phone)

Email Address: _____

CONTACT PERSON INFORMATION

Name: _____ **Phone:** (____) _____ (cell/home/work)

Email: _____

List Following for Owner(s), Partners, Member(s), or Officers (attach separate sheet if necessary)

<u>Name</u>	<u>Residence Address</u>	<u>SSN (if not publicly traded company)</u>	<u>Title</u>
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Date Business Activity Initiated or Proposed in Mulga: _____ **Number of Employees in Mulga:** _____

This application has been examined by me and is, to the best of my knowledge, as a duly authorized agent for the above-named entity, true and correct. I hereby submit the same voluntarily and on behalf of the above-named entity in my duly authorized capacity as an agent thereof.

Date _____ **Signature** _____ **Title** _____

This form is intended as a simplified, standard mechanism for businesses to initiate contact with a municipality concerning their activities within that city. A business license will be required prior to engaging in business. If a business intends to maintain a physical location within the city, there are normally zoning and building code approvals required prior to the issuance of a business license.

In certain instances, a business may simply be required to register with the city to create a mechanism for the reporting and payment of any tax liabilities. If that is the case, you will be provided the materials for that registration process.

The completion and submission of this form does not guarantee the approval or subsequent issuance of a license to do business. Any prerequisites for a particular type and location of the business must be satisfied prior to licensing.

SEE ADDITIONAL PAGE FOR FEE AND LATE FEE INFORMATION

THIS AREA FOR MUNICIPAL USE ONLY

ACCOUNT ID # _____

REVIEWED BY: _____

PHYSICAL LOCATION: CITY POLICE JURISDICTION OUTSIDE CORP LIMITS & PJ

ZONING CLASSIFICATION: _____ BUILDING APPROVAL: ? YES ? NO ? N/A FIRE CODE

Tax Types: Sales/Seller's Use Consumer Use Rental Lodgings Alcohol
 Occupational Tobacco Gas/Motor Fuel Business License

Tax Filing Frequency: Monthly Quarterly Annual Other _____

Business Type: Retail Wholesale Building Contractor Service Professional
 Manufacturer Rental Other _____

SUBMISSION OF THIS FORM WILL INITIATE THE PROCESS FOR REGISTERING YOUR BUSINESS WITH THE TOWN OF MULGA, ALABAMA.

PLEASE READ THE FOLLOWING INFORMATION CONCERNING THE COMPLETION OF THIS FORM:

- **ALL AREAS OF FORM MUST BE COMPLETED BY APPLICANT EXCEPT FOR THOSE AREAS OTHERWISE DESIGNATED.**
- **FORM MUST BE TYPED OR PRINTED LEGIBLY.** Illegibility may result in the return of the application for clarification, resulting in a delay in processing.
- **FORM MUST BE DATED AND SIGNED BY AN OWNER, PARTNER, OR OFFICER OF THE BUSINESS.**
- **IF YOUR BUSINESS WILL HAVE A PHYSICAL LOCATION WITHIN THE MUNICIPALITY, PLEASE USE THAT ADDRESS ON THE FRONT OF THIS FORM.** Complete separate forms for each physical location in the town.
- **AFTER COMPLETING THIS FORM, IT CAN BE MAILED, SENT BY FAX, OR E-MAILED TO THE TOWN OF MULGA AT THE ADDRESSES PROVIDED.**
- **UPON RECEIPT OF THE COMPLETED FORM, THE MUNICIPALITY WILL PROVIDE ADDITIONAL FORMS AND INFORMATION REGARDING ANY OTHER SPECIFIC REQUIREMENTS NECESSARY TO COMPLETE THE LICENSING PROCESS.** Ultimately, however, responsibility for completion and submission of an appropriate application is the responsibility of the applicant entity and its agent(s).
- **BE ADVISED:** If your gross receipts within the Town of Mulga are \$100,000.00 or more, your fee will need to be calculated for you. Return your application and the amount of your fee will be sent to you.
- **HOWEVER,** if your gross receipts within the Town of Mulga are less than \$100,000.00, your business license fee will be \$100.00 plus a \$10.00 processing fee.
- **DELIVERY LICENSE:** In lieu of any other type of license, a taxpayer that does not have a physical presence within the Town may, at its option, purchase for one hundred dollars (\$100.00), plus an issuance fee of ten dollars (\$10.00), a delivery license for the limited privilege of delivering and performing requisite set-up and installation of its merchandise within the Town. To be eligible for a delivery license, the taxpayer's gross receipts derived from the sale and any requisite set-up or installation of all merchandise so delivered into the Town shall not exceed \$75,000 during the license year. Otherwise, the taxpayer must procure a regular business license.

**ALL LICENSE RENEWALS ARE DUE JANUARY 1 AND DELINQUENT AFTER FEBRUARY 15, WITH THE FOLLOWING EXCEPTIONS:
INSURANCE COMPANY LICENSE: DUE JANUARY 1, DELINQUENT AFTER MARCH 1**

All licenses not paid within thirty (30) days from the date they fall due shall be increased by fifteen (15) percent for the first thirty (30) days they shall be delinquent and shall be measured by an additional fifteen (15) percent for a delinquency of sixty (60) or more days, but this provision shall not be deemed to authorize the delay of thirty (30) days in the payment of the license due, which may be enforced at once.

In the case of persons who began business on or after the first day of the calendar year, the license for such "new business" shall be increased by fifteen (15) percent for the first fifteen (15) days they shall be delinquent, and shall be measured by an additional fifteen (15) percent for a delinquency of forty-five (45) days or more.

All delinquent accounts (both license taxes and penalties) shall also be charged simple interest at the rate of one (1) percent per month interest at the applicable rate as determined pursuant to Ala. Code § 40-1-44 (1975), as last amended.